

2020 OHSRA Membership Instructions

Please read this instruction sheet fully, as our membership process has changed and will be completely different from previous years prior.

ALL MEMBERSHIP FORMS AND DOCUMENTS WILL BE UPLOADED ON THE NHSRA MEMBERSHIP PORTAL, DOCUMENTS WILL NO LONGER BE ACCEPTED BY MAIL.

RENEWING MEMBERS AND INCOMING JH MEMBERS: (New members scroll to page 2)

1. Login to your membership portal at nhsra.com (Member Login at the top of the home page)
2. A message explaining that you will be leaving the NHSRA website will pop up, you will need to click (Member Login) once again to be directed to the nhsra.equestevent.com site, where the portals are hosted.
3. Since you are an existing member only renewing your membership, you will use the left of the login page.
4. If this is your first time accessing the membership portal your user name will be last name_first name, then click forgot password and a link will be sent to the email that was on your 2019-20 membership documents. Follow the instructions for password reset that is sent to your email.
5. Once you are logged in, your profile information will be available for edit, please scroll through and edit your information with updated phone numbers, email and address. Also please insert phone numbers for parents as well.
6. Once all your information is completed, click save at the bottom of the page.
7. Next scroll to the bottom right side of the screen and download your 2019 unsigned documents, which should include NHSRA membership application, minor waiver form, Oregon HS rodeo membership application, Sponsorship Form, Home school verification form (only for Home schooled students)
8. These documents all must be completely filled out and signed with the proper signatures. Minor waiver form must be notarized.
9. You will also need a current copy of your final semester or trimester grades.
10. Once all documents are signed, you will need to scan them or take a picture with your phone and upload them into your membership portal by scrolling down to current documents and clicking the "upload documents button".
11. Once all of your documents are uploaded they should include
 - a. NHSRA Membership Form
 - b. NHSRA minor waiver form
 - c. Covid -19 form
 - d. OHSRA Membership Form
 - e. Sponsorship Form
 - f. Home Schooling form (only for home schooled students)
 - g. Final grades (must be final 3rd Trimester or 2nd Semester grades)
12. An invoice will be sent for payment of your membership dues. (payment must be received within 7 days of receiving the invoice).

NEW MEMBERS:

1. Click on the Member Login at the top of the home page @ NHSRA.com
2. A message explaining that you will be leaving the NHSRA website will pop up, you will need to click (Member Login) once again to be directed to the nhsra.equestevent.com site, where the portals are hosted.
3. Since you are a new member setting up a new account, you will use the right side of the login page and select Oregon high school.
4. Once you have created your account and selected a password, you will need to fill out all of the information asked. Please make sure and put phone numbers for your parents.
5. Once all your information is completed, click save at the bottom of the page.
6. Next scroll to the bottom right side of the screen and download your 2019 unsigned documents, which should include NHSRA membership application, minor waiver form, Oregon HS rodeo membership application, Sponsorship Form, Home school verification form (only for Home schooled students)
7. These documents all must be completely filled out and signed with the proper signatures. Minor waiver form must be notarized.
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10. Once all of your documents are uploaded they should include
 - h. NHSRA Membership Form
 - i. NHSRA minor waiver form
 - j. Covid-19 Form
 - k. OHSRA Membership Form
 - l. Sponsorship Form
 - m. Home Schooling form (only for home schooled students)
 - n. Final grades (must be final 3rd Trimester or 2nd Semester grades)
11. An invoice will be sent for payment of your membership dues. (payment must be received within 7 days of receiving the invoice).